|  |  |
| --- | --- |
| **small logo.jpeg** | **Y sort it****Recruitment and Promotions****Application Form** |

|  |  |
| --- | --- |
| Post Title: | **Outdoor Activity Leader**  |
| Location: | **West Dunbartonshire**  |
| Term: | **18 Month Fixed Contract (Extension pending funding)**  |
| Reports To: | **Planet Youth Manager**  |
| Salary Scale: | **£28,883 - £31449** |

**Application notes**

* Application deadline: **24th August 2025 (**Late applications will not be accepted).
* To apply for this role, please read the application guidance and send completed application form by email to **info@ysortit.com**
* If you would like a confidential discussion about this role please contact Claire McGinley, Head of Services & Development **claire@ysortit.com**

|  |  |
| --- | --- |
| A | POST DETAILS |
| Section/Team: | Planet Youth |
| Post Title:  | Outdoor Activity Leader (35hrs) |

|  |  |
| --- | --- |
| **B** | **PERSONAL DETAILS** |
| Surname:  |  | Initial(s):  |  |
| Address and Postcode: |  |
| Telephone (Home): |  | National Insurance Number: |  |
| Telephone (Business): |  | E-Mail Address: |  |

|  |  |
| --- | --- |
| C | **REFEREES** |
| Please provide details of two referees one of whom should be your present or most recent employer. References will only be taken up if a conditional job offer is being made. Please tick the box if you agree to us contacting the referee at that time. If you do not tick the box we will seek your consent prior to contacting the referee.  |
|  | First I agree that YSI may contact this referee  | SecondI agree that YSI may contact this referee  |
| Name: |  |  |
| Designation: |  |  |
| Address: |  |  |
| Post Code: |  |  |
| Telephone: |  |  |
| Fax/E-Mail: |  |  |

|  |  |
| --- | --- |
| **D** | **ADVERTISEMENT SOURCE** |
| Where did you see this vacancy advertised? |   |

|  |  |
| --- | --- |
| **E** | **DO YOU HOLD A CURRENT DRIVING LICENCE? ( Please tick √ appropriate boxes below )** |
|  Yes | No | Full | Provisional | Car | Motorcycle | LGV | PCV | If LGV or PCV, please state Class | No. of Penalty points and please give details |
|  |  |  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| **F** | **EDUCATION (certificates gained at school)** |
| Subjects indicating levele.g. Maths – Standard Grade | Results Obtainede.g. 1/2/3 | Date Obtained |
|   |  |  |

|  |  |
| --- | --- |
| **G** | **FURTHER / HIGHER EDUCATION** |
| College / University or Other (please give details) | Qualification(s), Modules or Units Gained | Date Awarded |
|  |  |  |

|  |  |
| --- | --- |
| **H** | **OTHER TRAINING RELEVANT TO THIS APPLICATION** |
| Course | Provided By | Topics Covered | Duration |
|  |  |   |  |

|  |  |
| --- | --- |
| **I** | **CURRENT EMPLOYMENT (Please highlight all current employment)** |
| Name and Address of Employer | Position Held and Nature of Duties | DatesFrom & to | Contract Hours | CurrentSalary |
|  |  |  |  |  |

|  |  |
| --- | --- |
| J | **PREVIOUS EMPLOYMENT**  |
| Name and Address of Employer | Position Held and Nature of Duties | DatesFrom & to | Reasons for Leaving |
|  |  |  |  |

|  |  |
| --- | --- |
| J | **PREVIOUS EMPLOYMENT (cont’d)** |
|  |  |  |  |
|  |  |  |  |

|  |  |
| --- | --- |
| K | **DATA PROTECTION** |
| The information provided by you in this Application for Employment will be used for the purposes of considering your application for employment, will be processed securely and will be retained confidentially and appropriately. A Privacy Notice sets out all relevant information on why and how we process your personal data, and your rights in relation to this. |

|  |  |
| --- | --- |
| **L** | **SUPPORTING INFORMATION** |
| Please provide information that supports your application and is relevant to the job description and person specification, giving examples, if possible of relevant experience.  |
|  |

|  |  |
| --- | --- |
| **L** | **SUPPORTING INFORMATION (cont’d)** |
|  |

|  |  |
| --- | --- |
| **M** | **DECLARATION (read carefully before signing)** |
| I certify that all the information contained within this form is correct and false information or omissions may lead to dismissal without notice.If I am successful in obtaining employment with you, I can provide evidence of entitlement to work in the United KingdomSigned Date  |